# FIRE DOORS COMPLETE LIMITED

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## Can I Certify a Fire Door?

Thank you for your enquiry about our training packages, here's a little bit more information about the training we provide.

## Aims and objectives.

We have designed and produced this training package to meet the needs carpenters, joiners and their supervisors or managers that carry out inspection checks and sign-off during and post installation and maintenance works for timber-based fire doors.

This training module provides the necessary information to help those that are responsible for checking the works and signing it off to understand the requirements in terms of the checks that should be made, the records that should be kept and the documents that should be provided to the client on completion.

All learners for this training module should be competent and knowledgeable in understanding the requirements for compliant installation, maintenance and repairs to timber-based fire doors. Whilst it is not an absolute requirement it is recommended that learners for this training module should have successfully completed the relevant fire door installation and/or fire door maintenance training.

#### Delivery.

This training package has been designed and produced to provide equally for remote study or for traditional classroom-based delivery.

Learning materials comprise a course textbook containing images and text to describe the mandatory requirements, relevant guidance, documents for inclusion and the procedure for making the necessary checks and completing sign-off, as well as the same information on USB stick including voiced commentary.

To access the content from USB stick the delegate will require access to a suitable device running either Windows or Mac software.

An end of training examination must be passed in order for a certificate of achievement to be provided.

### Content.

The content of the 'Can I Certify a Fire Door?' training module is summarised briefly below:

- Who is this training for? This describes the job functions of those that would take this training.
- Regulatory requirements.
  Here we cover the relevant regulations and guidance that apply to installation and maintenance & repairs to timber-based fire doors.

- <u>Checking the installation works and/or maintenance & repair works</u>. In this section we
  describe what will be required when making the necessary checks and keeping records
  ahead of sign-off.
- <u>Signing off.</u> Here we look in detail at the practical process of checking and signing-off of the installation works and/or maintenance & repair works for timber-based fire doors.
- <u>Handover to the client</u>. Here we describe what documents should be provided to the client on completion.
- The final exam. Here we describe what happens in the examination.

#### Prices.

Prices below are quoted excluding VAT. There is a sliding scale so that applications for multiple delegates receive a useful discount.

Training course	One	Two	Three	Four	Five
	person	persons	persons	persons	persons
Can I Certify a Fire Door?	£ 400	£ 350	£ 300	£ 275	£ 250
	each	each	each	each	each
Timber-based fire doors: Awareness training module	£ 250	£ 220	£190	£ 160	£ 130
	each	each	each	each	each
Timber-based fire doors: Installation training module	£ 400	£ 350	£ 300	£ 275	£ 250
	each	each	each	each	each
Timber-based fire doors: Maintenance training module	£ 400	£ 350	£ 300	£ 275	£ 250
	each	each	each	each	each
Timber-based fire doors: Inspection training module*	£ 1200	£ 1100	-	-	-
	each	each			
Fire Doors in the Housebuilding Sector	£ 400	£ 350	£ 300	£ 275	£ 250
	each	each	each	each	each
Composite Fire Doors	£ 300	£ 270	£ 240	£ 210	£ 180
	each	each	each	each	each

<sup>\*</sup>This course includes the practical training element and the final assessment as standard.

### How to book.

Contact us by telephone on 07970 201231 or by email at <a href="mailto:neil@firedoorscomplete.com">neil@firedoorscomplete.com</a> alternatively there is a contact page at our website <a href="www.firedoorscomplete.com">www.firedoorscomplete.com</a> where you can make an enquiry or send a message.

#### **Trainer's credentials**

The training course has been designed by myself and is based upon my forty years of industry experience as well holding the following qualifications:

- ISO 9001: 2015 Quality Management System certification audited to UKAS standards
- Chairman of the Affiliation of Fire Door Inspectors
- Former manager of the Fire Door Inspection Scheme
- Certificated fire door inspector CertFDI
- Fire door inspector certification by BRE Global and Doorcheck
- Fire door installation & maintenance certification by BRE Global
- FDIS Diploma in fire doors
- Fire stopping inspector certification by Independent Fire Inspections
- Membership of the Institute of Fire Engineers
- More than twenty years working in the fire door sector
- NOCN approval for delivery of SiteRight assured courses (contact us for details)
- All courses have FireQual recognised training programme approvals.

# Training certificates and third-party approval.

Delegates that successfully complete the course and pass the final examination will receive a certificate of achievement valid for five years. This is provided by the awarding body, FireQual.

We hope you have found the above interesting and please don't hesitate to contact me with any questions.

Yours faithfully, Neil Ashdown

Neil Ashdown, MAFDI, FSIDip, DipFD, MIMMM For and on behalf of Fire Doors Complete Ltd